



Stillwater Boating Club Inc

STILLWATER BOATING CLUB INC

Minutes of the Committee Meeting

Held Monday 15th AUGUST 2022

at the Stillwater Boat Club

Meeting declared open: 6:34pm

PRESENT:

Steve Sharp (SS), Thomas Evans (TE), Michelle Charles (MC), Izelle Toerien (IT), Adam Feilding (AF), Arlis Borkelmans (AB), Keith Maslen (KM), Lee Aylott (LA), Stephanie Clayden (SC), Mike Dance (MD)

APOLOGIES:

Warren Hedley (WH)

MEMBERS PRESENT:

NIL

VISITORS PRESENT:

None

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting read and passed as accurate.

Moved: MD

Seconded: TE

Carried

MATTERS ARISING FROM PREVIOUS MINUTES:

- Update on the yard, wheels on the trolley being updated, expected back next week.
- Fencing on the back of the pontoon is actually back of the boatyard.

INWARDS CORRESPONDENCE:

- Econowaste informing prices are increasing.
- Correspondence from harbour master regarding barge coming in next week. They want to park the barge on the wharf for 5 weeks and use the facilities for showering and food when open. MC commented as long as it doesn't clash with any boats coming in. Details will be confirmed. MD commented they should check how much weight it carries in connecting with the wharf. MC also commented we should confirm how much they will pay.
- MD commented Penlink will be looking at using the facilities for future meetings as well.

Suggestion Box:

- NIL

OUTWARDS CORRESPONDENCE:

- NIL



TREASURER'S REPORT:

Cheque account	\$46,025.17	
Accelerator account	\$11,767.47	
Profit and Loss: Total trading income		\$51,781.61
	Cost of Sales	\$20,183.11
	Profit – gross	\$31,598.50
	Profit – net (loss)	\$16,848.61

- Accelerator account shows surplus Covid19 wage subsidy funds.
- Michelle ran through the financial statements, explaining any significant shifts and large expenses.

Financials Approved:

Moved: MD

Seconded: KM

Carried

YARD REPORT:

- TE and Gareth caught up in the past week discussing systems and procedures and policies.
- The boatyard can hold just over 20 boats, people haven't been following their maintenance schedules in the past and it is now nearly up to date.
- With incidents which have incurred lately, we are looking at increasing policies on Health and safety.
- It is becoming a bit more difficult to get training for Gareth to manage the yard. He has done a good job in getting the yard up and running and improving, but we would like to support him in getting more training. NZMOA has been approached, but it is more regarding maintenance on machinery. They could hook us up with a club of a similar size in order to swap ideas, etc. but we need to be members. The fee is \$500 a year.
- We looked last year at running coastguard courses and ministry of fisheries, which we want to run sooner rather than later.
- Rules will be updated, opening and closing of the gate will be tightened up.
- MC and TE will come up with a budget for the boatyard.
- The cradles aren't certified, but will be looked at soon. AF has a contact who can come and quote on that.
- The cover has been ordered for the dry shelter and 50% has been paid. We will receive it soon – MD.
- Any further ideas will be appreciated.
- A working bee will be confirmed later.

Moved: SC

Seconded: AB

Carried

CLUB REPORT:

- The club has been running well, hours are being extended a bit.
- Fridays are doing really well and have picked up.
- The full menu is back on and we are back to normal after Covid.

HEALTH AND SAFETY:

- Absent, nothing reported.



BUILDINGS & INFRASTRUCTURE:

- MD had more communication with NZTA regarding parking, which is ongoing.
- Tank in the yard is supposed to be hooked up in the next week (MD).

EVENTS COMMITTEE:

- The calendar contains the regular events, not the special events.
- Any new events are determined by the sub committee.
- Saturdays are not very busy unless there is an event booked.
- It is important to check what is on at the hall as well.

WATERWISE:

- NIL

GENERAL BUSINESS

- Brendon Johnson voted in as the 8th member of the committee.

General election of Sub-committee:

Club Captain: Gareth Duncan

Moved: TE

Seconded: SC

Carried

Health and Safety Officer: Warren Hedley

Moved: TE

Seconded: LA

Carried

Yard Manager: As per Constitution.

- Comprising of the Vice Commodore

Yard Committee: TE, AB, AF, KM

Moved: SC

Seconded: MC

Carried

Financial sub-committee: As per Constitution.

- Comprising of the Commodore (Chair), and Vice Commodore when required, Club Captain, Treasurer and the independent Club Accountant when required.

Building and Facilities sub-committee: As per Constitution.

- Comprising of the Commodore (Chair) and Vice Commodore; when required, Yard Manager, Mick Rumsby and Malcolm when required.
- Health and Safety Officer should have active involvement in this sub-committee which naturally will include Leon Voster.

Club Events and Activities sub-committee:

- LE and AF

Moved: TE

Seconded: SS



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Carried

Fishing sub-committee:

- MD and SC

Moved: TE

Seconded: AB

Carried

Disciplinary Committee: Dave Wilkins and Jody Rennall along with Commodore and Vice Commodore as per AGM.

Next Meeting: *Monday the 19th of September 2022*

Location: *Boat Club*

Meeting Closed: *7:39 pm*