

STILLWATER BOATING CLUB INC
Minutes of the Committee Meeting

Held Tuesday 9 October 2018

Meeting declared open: 7.03pm

PRESENT:

Michelle Charles, James Pemberton, Karen Boyle, Stuart Hunton, Craig Lowdon, Gareth Duncan, , Corinne Graydon, Roger Tweddell, Gaynor Ruka, Kelly Halliburton, Mark Penniall

APOLOGIES:

Malcolm King

MEMBERS PRESENT:

Grant Scur

VISITORS PRESENT:

David Hooper – possible new Accountant

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting read and accepted as a true and accurate record.

Moved: Gareth

Seconded: Stu

Carried

MATTERS ARISING FROM PREVIOUS MINUTES:

- * Fred spoken with regarding debt as has moved away now. He hopes to have boat back in the water in November. Bills need to be settled before the boat can go back in. Michelle will follow up with him tomorrow to hand him the bills. He won't have his boat taken out again.
- * MC sent letter re dinghy wheel
- * Discussions regarding drinking in the yard. Agreed to all keep an eye on this and ensure this isn't to the level of being intoxicated. Suggested there should be no drinking in the yard after 7pm.

INWARDS CORRESPONDENCE:

- * Correspondence and communication held with various parties regarding the temporary fence in the yard, and forms are currently being completed.
- * James has met with Toll Energy with regard to putting fuel pump out on the wharf. We only have to supply the pipework, they will supply tanks etc that will be required. Will be diesel only. Ideally this will be eftpos at the pump – nothing to be charged to or through the club.
- * Email communication with Accountant who has now taken over the practice of previous Accountant, Geoff.

Suggestion Box:

- * Roger – last scotch steak was spectacular and should put price of beef burger up to \$11.

OUTWARDS CORRESPONDENCE:

- * Nil

TREASURER'S REPORT:

Cheque account		\$35,832.55
Accelerator account		\$40,281.44
Profit and Loss:	Total trading income	\$30,922.82
	Cost of Sales	\$26,979.29
	Profit - gross	\$3,943.53
	Profit – net/loss	\$(996.77)

- * David Hopper has a practice in Milford, and has just purchased Geoff's practice. Has a sailing background racing yachts in the Manukau, offshore racing, ran a boat for a Dr in Miami. Has been involved with Waterwise at the local school in Hauraki for a while.
Vote held and all agreed to transfer accounting services to David Hooper. David will prepare documents to confirm the arrangement.
- * YTD bar sales \$21k profit – 7k loss after wages over last 3 months. No reconciliations done yet though. Making about 44% profit across the board. Slight loss last month, but bar takings have been down over winter combined with a few bigger expenses. There has also been less social events over the previous 3 month period.
- * Have now received a lot of the outstanding debts.

FINANCIAL COMMITTEE REPORT:

- * Met this month and reviewed the bar prices. Prices to increase effective 1st November – members to be notified prior to this either by signage or general communication. Suppliers are going to help us to release the new prices with some promotions.
- * Joined Baycorp to assist in collection of outstanding debts. Terms are Payment due 7 days after invoice. Then a 30 day allowance, then the invoice referred to Baycorp.
- * Further discussions to be held re dingy lockers

CLUB CAPTAIN'S REPORT:

- * New cleaner starting this week. All areas in the clubrooms, 3 times per week. Started Monday 8th October. Jenny and Caroline – cleaning Monday, Weds and Fri mornings – everywhere except behind the cage.
- * Roger wants to offer new members a bar tab on a Friday night to utilise and encourage them to come down. When approved by committee, details of them to be sent to Roger and he can then send them an email.....bring the email with them and get the bar tab allocated.
Moved: Roger
Seconded: James
Carried
- * The sink in the back kitchen area is quite small. Roger would like to get a bigger one put in. Committee to consider this.
- * Discussions held about putting pontoons beside the launching ramp. There may already be a current consent relating to this. Wouldn't be attached to the jetty, would be self supporting and not really affected by the tides. That would also reduce the trailer boats on the main wharf and also allow boats on either side of it. Cost estimated at about \$20k.
- * Need to get the hose installed as discussed previously - for trailer boats washing down. Suggested this is put on a timer tap or similar to ensure not overused or water wasted.
- * We need a proper optic rack above the bar – may be able to get something from the suppliers.

FISHING REPORT:

- * Winter warm up went well – still have 8 rods left so will use for the Kids Competition
- * Kids Competition on Sunday this week. Have good prizes already, but will get some more. Maybe also pick up a nice children's rod and reel set for the winner/top prize. Additional help would be appreciated on the day. Events will be holding a few activities in the clubrooms.
All dinghies to be moved off the wharf for Sunday and jetty off limits from 10am-1pm.
- * Bounty - been in contact with Ministry of Primary Industries regarding the permit required for the auction. Will try to get a MAF fisheries officer here for a presence.
Working on a design for a trophy for it. Winner of this competition will be for the average weight – not for the biggest fish, as it's open to the West and the East coast to make the chance of winning fair. The winner will receive the Christine Black Memorial Trophy.
Met with Cindy and Tony from Coastguard, who are very keen to get in on this – talking about marketing – social media. Talked about issues with parking etc and access – suggestions of a shuttle service from the Weiti boat club, and maybe get a gold coin donation at this end on arrival. Will still have the filleting service, with a small charge. Kelly trying to get a contact number for Graham Sinclair. Karen to check with her contact.
Coastguard will be one of the charities and Kelly is keen to include Waterwise again if all in agreeance. Discussed the idea of the club contributing some ideas as to how the funds raised is spent, as opposed to giving cash.

EVENTS COMMITTEE REPORT:

- * Sunday sounds starting labour weekend

YARD REPORT:

- * Concrete for area behind containers will be between \$7-8,000 – memberships offered instead of paying labour. Will commence this Saturday morning.
- * Getting prices for a steel gate to go on the jetty, waiting on final pricing, to see if worth while. Swipe card access.
- * Still a lot of non members/locals fishing on the wharf and when approached have been quite offensive and abusive. Stu has checked with MAF there is no legal limit to how many finned fish can be taken in total. However we can stop them from fishing from our wharf. Signs to be put up regarding a private jetty – members only. The gate can be linked to the till system for access and possibly even for the fuel.

HEALTH AND SAFETY:

- * Mark has been through and worked out process to work through.
- * Jess and staff to be inducted. A meeting to be held with Staff and Roger.

BUILDING & INFRASTRUCTURE COMMITTEE

- * Fence is the next thing going up
- * Have cleared area where the bins are and will be concreted
- * Quotes coming in to compare the electrical work for club and the dinghy sheds - sensor switch. Lights out the front off the deck might need a whole new fitting. Also need a power point at the end of the deck for any outside power that's required to avoid using extension leads all the time.
- * Quote to come for some painters and for soft wash as well.
Will try to use members if possible.
- * Aim to get windows done again before Christmas.

GENERAL BUSINESS:

- * Waterwise - need to work on some funding for shelving for sails, boat storage etc. Izelle has considered supporting us and helping again, but needs to ensure she has support from us. Particularly on the water with the boats, and with Admin. Seems quite keen provided there is the support there.
To be held fortnightly this year, not weekly. Need to finalise the forms (application/parent etc) ASAP so advertising can start.
All agreed would be great to see Izelle back running this.
- * Clubs NZ application underway
- * Grant Scur attended regarding extensions to the deck area. Grant prepared and presented 2 options. All agreed on the option that doubles the size of the deck by pushing it out towards the water. The advantage of this option is that this would be stage 1 of the future big plans for extension so not wasting money heading in a different direction. Construction would be the same as what is there now as far as the floor goes – still have the steps going down in the centre, but not going down the 2 sides.
David advised trying to bring in the Waterwise storage option then that will assist with funding from likes of Lion Foundation etc.

First step to produce Resource Consent document and take to the council – Grant would like someone from the committee to attend with him. Could have a pre-lodgement hearing.

Resource consent drawings require elevations, a little bit more detail, we already have accurate survey information.

Grant to start the process, and prepare charges etc. Grant to have something prepared to take to council by next meeting.

Moved: Roger

Seconded: Gaynor

Carried

Next meeting: Tuesday 13th November at 7.00 pm

Meeting closed: 9.30pm