

**STILLWATER BOATING CLUB INC**  
**Minutes of the Committee Meeting**

**Held Tuesday 19 February 2019**

Meeting declared open: 7.10pm

**PRESENT:**

Roger Tweddell, Gaynor Ruka, Kelly Haliburton, Michelle Charles, James Pemberton, Karen Boyle, Stuart Hunton, Craig Lowdon, Corinne Graydon,

**APOLOGIES:**

Mark Penniall, Malcolm King, Gareth Duncan

**MEMBERS PRESENT:**

NIL

**VISITORS PRESENT:**

NIL

**IN COMMITTEE:**

**MINUTES OF THE PREVIOUS MEETING:**

The minutes of the previous meeting read and accepted as a true and accurate record.

Moved: MC

Seconded: CL

Carried

**MATTERS ARISING FROM PREVIOUS MINUTES:**

\* Nil

**INWARDS CORRESPONDENCE:**

- \* Correspondence between neighbours lawyer and SBC. Fence to be going up next month – H&S side of things have been completed and sent to Council.
- \* Wharf extensions – Iwi have been to view the property. Don't oppose the extensions.

**Suggestion Box:**

- Karen Watson Smith – please empty the shower so people are able to use it.
- Anonymous – no bar draw 25<sup>th</sup> January ....everyone should get a bar tab!

### **OUTWARDS CORRESPONDENCE:**

- \* Letter to neighbours re fence going up
- \* Response to neighbours lawyer
- \* Debts sent to Baycorp – 1 debt sent

### **TREASURER'S REPORT:**

|                     |                      |             |
|---------------------|----------------------|-------------|
| Cheque account      | \$2,170.49           |             |
| Accelerator account | \$30,295.01          |             |
| Profit and Loss:    | Total trading income | \$42,027.91 |
|                     | Cost of Sales        | \$27,556.52 |
|                     | Profit - gross       | \$14,471.36 |
|                     | Profit – net         | \$8,953.78  |

- \* Bar sales are steadily increasing, partly due to Sunday sounds
- \* Net profit down a little as some Jan relate bills have now come in
- \* A lot has been spent re consents etc
- \* Membership has gone up with Commodores special. Now up on the whole year last year.

### **CLUB CAPTAIN'S REPORT:**

- \* Bar staff seem to be keeping up well when events are on
- \* Concern there could be too many events – burn-out of staff, committee, members etc
- \* Working on systems re bar, timesheets, cash, money – streamlining things and making it easier all round. Need systems in place so any new staff and/or committee can step in and pick things up easily.
- \* All committee requested to update our own job descriptions to ensure everything is documented and easy to follow. This relates for Staff, committee, sub-committees etc.
- \* Progress has been made regarding installation of the supertub

### **FISHING REPORT:**

- \* Ladies comp was down on sales – run at a slight loss
- \* Next is open – 13<sup>th</sup> April

### **EVENTS COMMITTEE:**

- \* Next main event is St Patricks day – falls on a Sunday, 17<sup>th</sup> March. Hope to make that a big event, decorations etc.
- \* Waterwise – may still be going ahead. Waiting to hear back from Izelle.
- \* 2 more Sunday sounds coming up, 2 jams
- \* Leonie requested she be updated on events details in advance so she can update the blackboards. Michelle keeps Leonie updated when she can.
- \* Ideas for new events – sandcastle building, spit roast, vintage cars/Renegades

### **YARD REPORT:**

- \* Haul out trolley – very expensive to galvanise. Look at options re media blast/paint or soda blast.
- \* Stu has sent letter to member re boat in yard for extended time, advising the cradle is being condemned, photos, engineers report etc. Given him 30 days to remove.
- \* Piles on the grid are unstable. Note to go out that grid closed – under repair. To be roped off.
- \* More signs are being finalised and to be put up

### **HEALTH AND SAFETY:**

- \* Hazard boards purchased/installed
- \* Plastic covers for power leads used for events etc purchased
- \* Sign being arranged regarding public use of the boat ramp.
- \* Paperwork submitted re construction of the fence and safe work procedure prepared
- \* Safe work procedure for Waterwise underway
- \* New glass ordered for the defibrillator
- \* Regular site checks are being carried out
- \* Inductions for staff being arranged

### **BUILDINGS & INFRASTRUCTURE:**

- \* Work still being done on outside area around bins etc at front of club
- \* Maintenance schedule to be put together for future work and future committees.
- \* Pole with the camera on needs some sort of bracing
- \* Windows to be done inside and out – Roger to arrange

### **GENERAL BUSINESS:**

- \* Raft Race Rain Date will be 10<sup>th</sup> March.  
Membership prize donated to be Family membership. Club to help with support boats on the day
- \* Pennants – old ones to be cleared and then new ones to be made/bought.
- \* Dogs – a lot are coming down during the day. Many people are not picking up after their dogs – often on the beach area, and grass. Investigation into Council by-law required.
- \* Discussions regarding dinghy storage options
- \* Discussions regarding mobile phone for Yard Manager
- \* Happy hour – during meal times.....work on a time that would work well for meal times.

**Next meeting:           Tuesday 19<sup>th</sup> March 2019 @ 7pm**  
**Meeting closed:       8.53 pm**