

STILLWATER BOATING CLUB INC
Minutes of the Committee Meeting

Held Tuesday 19 March 2019

Meeting declared open: 7.07pm

PRESENT:

Roger Tweddell, Gaynor Ruka, Kelly Haliburton, Michelle Charles, James Pemberton, Karen Boyle, Stuart Hunton, Craig Lowdon, Corinne Graydon, Mark Penniall, Malcolm King, Gareth Duncan

APOLOGIES:

MEMBERS PRESENT:

Jessica Lowdown

VISITORS PRESENT:

Alicia Casement

IN COMMITTEE:

Discussions held with Staff Member

Committee Discussions regarding internal systems and processes

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting read and accepted as a true and accurate record.

Moved: Corinne Graydon

Seconded: Stu Hunton

Carried

MATTERS ARISING FROM PREVIOUS MINUTES:

- * Council website has 'no restrictions' regarding dogs on Buster Elliot Reserve. Discussed putting up our own sign to ensure people clean up after their dogs.

INWARDS CORRESPONDENCE:

- * Email received regarding the new smoking area – now approved.
- * Markets want to terminate our arrangement and the April 4th market will be the last one.
- * Various emails from council and lawyers regarding fence between boatyard and the neighbours. Survey to be done.

Suggestion Box:

Darren Day – suggested there should be a limit on the length of stay on the wharf. Maybe increase the nightly rate after 1 week, then again after 2 weeks, and again after 3 weeks. There has been several comments passed unofficially about the length of stay.

Committee agreed a reminder email to be sent out regarding the rules of overnight stays on the wharf. Also to consider an increase rates in the per night rate – to be discussed at the next meeting.

Jess - Soap dispenser has been replaced, spare soap for males washroom in the cleaning cupboard.

Suggested the new dispenser may need to be secured more firmly.

Jess - Committee members have become lazy again leaving the raffles up to Graham almost every Friday.

Agreed the Committee to help with the raffles when here, but Graham is quite happy doing this and Jim does the order/pick up.

OUTWARDS CORRESPONDENCE:

- * Response regarding fence between boat yard and neighbours

TREASURER'S REPORT:

Cheque account	\$17,337.60	
Accelerator account	\$20,295.01	
Profit and Loss:	Total trading income	\$34,227.15
	Cost of Sales	\$34,699.40
	Profit (Loss) – gross	\$(472.25)
	Profit (Loss) – net	\$(7,138.08)

- * Slowly picking up – St Paddy's was a good day
- * Few slow debtors
- * Big influx of new memberships recently, now at 335

CLUB CAPTAIN'S REPORT:

- * Events crew are doing an amazing job – just a little concerned there may be getting too many events – perhaps less frequent, but bigger events

FISHING REPORT:

- * Next fishing event will be 13th April. Pushing early bird entries at the moment
- * Bounty of the Sea event coming along well. Charities to be Coastguard, WaterWise and Cancer Research.

EVENTS COMMITTEE:

- * Quiz scheduled for May
- * Karaoke for June

YARD REPORT:

- * Cradle to be soda blasted over the coming weeks
- * Wharf extension consent still underway
- * Waiting on an Engineer to check the Grid – Malcolm to follow up
- * Council investigating the old 'paper road' area – hope to have access to that land going forward

HEALTH AND SAFETY:

- * Mats have been ordered for behind to bar and in kitchen to avoid slipping
- * Dishwashers to be cleaned out
- * Sterilizer issues now sorted with a better process
- * Start and Finish Checklist to be created for the Staff to ensure all duties fulfilled

BUILDINGS & INFRASTRUCTURE:

- * Lights to be adjusted on wharf. Light that has been shining into neighbours property has now been adjusted.
- * Building work at the front entrance is almost complete
- * When Council provide us with the tank, this will be installed and plumbed

GENERAL BUSINESS:

- * Dry shelter to be available for Bounty in case of wet weather
- * Dinghies being left on the wharf need to be stored elsewhere. We need to be able to accommodate the run-abouts when launching/loading. Look at setting up another rope for these to be stored – maybe on the other side of the ramp. Notice to be went out once a suitable alternative has been put in place.
Moved: James Pemberton
Seconded: Gareth
Passed

Next meeting: Tuesday 16th April 2019 @ 7pm
Meeting closed: 9.35pm