

STILLWATER BOATING CLUB INC
Minutes of the Committee Meeting

Held Tuesday 21 May 2019

Meeting declared open: 7.14pm

PRESENT:

Roger Tweddell, Gaynor Ruka, Kelly Haliburton, Michelle Charles, James Pemberton, Stuart Hunton, Corinne Graydon, Malcolm King, Gareth Duncan, Karen Boyle, Mark Penniall

APOLOGIES:

Craig Lowdon

MEMBERS PRESENT:

None

VISITORS PRESENT:

None

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting read and accepted as a true and accurate record.

Moved: Corinne Graydon

Seconded: Gareth Duncan

Carried

MATTERS ARISING FROM PREVIOUS MINUTES:

* Nil

INWARDS CORRESPONDENCE:

- * Call to James from Mike Long – VC Weiti Boat Club.....they are changing their pontoon and piles in about a years time. Agreed to keep in touch to see if we can work together when our wharf work is ready.
- * Email correspondence with council re water tank etc
- * Very thorough survey completed and received re the yard and fenced area. Has now been sent to our leaseholder contact regarding completing the fence.
- * Email from lawyer in response to email sent from secretary re removal of property.
- * Email letter from member 876 regarding trespass notice issued in March 2018 to 2 individuals – discussed further in General Business.

Suggestion Box:

- Bar Staff advised BYO alcohol is regularly brought onto stairs and club area and empty bottles put in the bin on the deck, giving a message it is OK. All Committee point out to members it is not OK to bring BYO bottles into club area.
- Anonymous complaint about several food options on menu not being available on Thursday night.
- Member 793 – asked about all boat club memorabilia, honours board, etc not put back up after painting. Committee to follow up. Also some old Stillwater pictures, fishing trophies etc.
- Member 783 – Chef was grumpy and rude on 19 May 2019
- Anonymous - Unsupervised children of staff roaming around club and club grounds is a concern. Committee agreed this isn't acceptable and must have an adult carer supervising them when at the club. Discussed further in General Business.
- Anonymous - No burgers Friday night prior to 8pm
- James Pemberton – suggested no more tabs to be run at the bar. Discussed further in General Business.
- Letter from Member 749 requesting the club take the old boat left at the Community Centre, and use this for children to play on. Committee discussed and voted - all agreed this could create H&S issues and ongoing maintenance issues. Secretary to contact member to advise.

OUTWARDS CORRESPONDENCE:

- * Letter to Jessica to give notice to cancel kitchen licence.
- * Further email to Jessica regarding end of notice period and removal of personal kitchen supplies and equipment.
- * Various emails communications with member 876 regarding trespass notice of two individuals
- * Communication from Baycorp re member on hardstand
- * Reply sent to Lawyers

TREASURER'S REPORT:

Cheque account	\$13,251.58	
Accelerator account	\$20,298.40	
Profit and Loss:	Total trading income	\$37,997.00
	Cost of Sales	\$38,784.22
	Profit – gross	(\$787.22)
	Profit – net	(\$6,246.23)

- * Raffles are working well – almost doubled from last month
- * Stock levels are now down to a more manageable level
- * Still reasonable outstanding debts in yard, to be collected
- * Expenses this month include Pontoon costs – contributes to loss

CLUB CAPTAIN'S REPORT:

- * Bounty event was successful, but will consider holding it slightly earlier in the year if possible.
- * Letter delivered to Jessica regarding kitchen licence. Feeling confident about being able to deliver a good service to our members.
- * No further issues regarding drinking habits at the club. As committee members we need to assist the bar staff in monitoring the drinking habits.

FISHING REPORT:

- * Still working on final figures for Bounty as there still a number of costs to come in.
Still have some t-shirts left over. Can sell these at the club and continue to raise funds for charities.
Suggested some of these shirts to go to staff after re-structure.
There are some leftover sausages and Fishing Committee would like to do a thank you bbq to all the helpers.
Total tickets sold was 118 which is a record for a fishing competition.
Pleasing to see Mary Roberts and Mary Atkinson attend and participate in the event. Also great that other local residents attended who aren't members and didn't purchase tickets, but enjoyed the activities, auction, etc.
Great to see one of the younger attendees step up to have his head shaved – well done Elij! Also many thanks to Darik and Lee who both raised a lot of money for Cancer Research.
Thank you to go out to the sponsors, donation certificate etc
Average snapper and trophy winner Dean Miller has kindly advised he will donate some of the prize back to the club for the next event.
Kelly has also been advised \$114 was raised in the buckets by the Cancer Research Trust and they were very impressed, and would like to add some photos and information about our event, to their Facebook page.
- * Looking at doing a prize-giving event for fishing during winter – more details to come.

EVENTS COMMITTEE:

- * Quiz night this weekend Saturday night. Two more places left. Cops and Robbers is the theme.
- * Karaoke coming up in June, then another quiz night.

YARD REPORT:

- * Outstanding yard fees to one member – Baycorp period to pay has expired so next step to discuss with Lawyer to see what can be done to recover costs.
- * Another outstanding debt to go to Baycorp - boat still on the yard.
- * Trolley repairs are almost completed.
- * Can now recycle the oil in drum donated – must only be straight oil.
- * Cradles on the grass area to be moved into yard, once boats currently in the yard have been sorted and moved around.
- * Invoices are being sent out for boats parked on the wharf and most are paying promptly. Discussed too many people staying overnight regardless of paying and there not being enough room left for members to drop off etc. Various options discussed to ensure an area is left available for pick up/drop off at all times. Follow up at next meeting.

HEATH AND SAFETY:

- * Continuing to monitor all processes as set up
- * Frequent walk through the yard to ensure processes and procedures are being followed.
- * Regular discussions being held with Staff to reinforce processes and check on any new issues.
- * Full file left on site in clubrooms with all forms to be completed for injuries, hazards etc – all to use as required.
- * Further investigation to be done on fire evacuation scheme and spill procedures – to be updated at next meeting.

BUILDINGS & INFRASTRUCTURE:

Nil

GENERAL BUSINESS:

- * Unattended children by staff, at the club. Technically children under the age of 14 years need to be supervised. The contract the staff work under addresses the staff should be working, not supervising their children. Can bring children down, but they must be supervised by someone other than the bar staff.
Moved that staff be informed as above
Moved: James Pemberton
Seconded: Mark Penniall
Carried
- * Tabs – Staff are having difficulty getting tabs repaid. Notice to be put up notifying all members advising no more tabs.
Moved to advise members that there are to be no more tabs
Moved: James Pemberton
Seconded: Kelly Halliburton
Carried
- * Email received from member 876 regarding the trespass notice issued to two individuals March 2018, requesting an apology from the Committee.
Committee discussed the issues raised in the members letter and all agreed to continue with the current trespass notice, and no apology required. Also agreed no further discussion can be entered into with this member, as an outside party.
Member 876 has invited two trespassed individuals onto the SBC grounds in order to access his boat.
Committee agreed not to pursue disciplinary process in this instance but Secretary to write to them to advise further breaches will not be tolerated.
Moved above letters to be sent
Moved: James
Seconded: Roger
Carried
- * Discussions regarding response to Lawyer

Next meeting: Tuesday 18th June 2019 @ 7pm

Meeting closed: 9.30pm