



Stillwater Boating Club Inc

STILLWATER BOATING CLUB INC

Minutes of the Annual Committee Meeting

Held Sunday 1 August 2021

Meeting declared open: 2.04 pm

PRESENT:

Attendees list attached to Secretary's records.

APOLOGIES:

Roger Tweddell, Pat Downs, Pete Wilson and Gina Wilson, Gordon Cashmore,
James Pemberton

MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting have been read and accepted as a true and accurate record.

Minutes Accepted

Moved: Hilton Markwick

Seconded: Stuart Hunton

All agreed

So carried

MATTERS ARISING FROM PREVIOUS MINUTES:

Nil

INWARDS CORRESPONDENCE:

Nil

OUTWARDS CORRESPONDENCE:

Nil

MATTERS ARISING FROM CORRESPONDENCE:

Nil



ACCOUNTANT/TREASURER'S REPORT:

Michelle presented the Financial Report and Accountant's Report for 2021.

Please note that once financial reports are passed at each meeting, they are uploaded to the Incorporated Societies website, so are available there for all to view.

Accountant's report included notes below:

1. Trading income decreased by \$23,769 to \$232,850. *The Club was subject to trading restrictions due to Covid Alert Level changes during the months of August/Sept 2020 and February/March 2021. This would have impacted trading income for the year.*
2. Direct costs reduced by \$8,858 to \$ 82,488 (L/yr \$91,346). *This consisted of Bar Wages \$101,441 (L/yr \$122,160) and Yard Wages \$5,393 (L/yr \$1,972). Overall wages decreased by \$17,298. Covid allocation to subsidise staff wages was \$24,345 (L/yr \$32,786)*
3. General Club Revenue totalled \$111,315 (L/yr \$79,417). *This included Hardstand Income which increased by \$21,941 to \$71,007 (L/yr \$49,066), Membership and Joining fees which increased by \$ 5,993 to \$31,944 (L/yr \$25,951). Expenses against general revenue totalled \$13,564 (L/yr \$8,663) resulting in net general income of \$97,751 (L/yr \$70,754)*
4. Club assets totalled \$266,837 and there were no new assets purchased during the year. Depreciation of \$23,001 was claimed for the year.
5. Club profit increased by \$59,249 to \$20,686 (L/yr \$38,563 loss). **Without depreciation profit was \$43,687**
6. ASB bank accounts totalled \$79,257 (L/yr \$45,826) at balance date and include the surplus Covid subsidy funds which should be set aside for repayment. It would be prudent to identify an appropriate amount for future capital expend

Michelle's Comments:

- Started with acknowledging the disruptive nature Covid has brought to the Club with 3 lockdowns occurring during this financial year, in August 2020 September 2020 and February 2021 and a range of levels around these.



- The kitchen has not been a key income for the club but acts as a support mechanism to support the sale of alcohol.
- There has been a shift in the approach to the menu for now while we address the costings and direction we will take and now get through the disruption of covid lockdowns. The kitchen still offers the sale of takeaways remaining available for members at the club to take home, if requested.
- Yard wages have increased due to a change in how the yard is run and having to place a new yard manager on.
- There has been an increase in memberships from 322 to 375
- Dingy locker rental was back up to capacity

Noted:

- Raffles maintained their income, with a slight dip, which could be due to the restrictions of trading due to covid level restrictions.
- Fishing revenue was down - Ladies fishing comp operating under Level 2 restrictions and only allowing 100 people to be present.

Questions:

- Keith Maslen queried the net profit/loss, however, Mike clarified that 2020 season was a loss, however that has now turned around in the 2021 season resulting in profit.
- Mike has added that the committee has worked extremely hard to cut the costs and revaluating spending to try bringing the club back in to profit, this has been an exceptional job bringing the previous two year loss into a profit.

Accountant/Treasurers Report be accepted:

Moved: Fiona Haylock

Seconded: Keith Maslen

All agreed

So carried

No more questions

Financial accounts presented and copies made available.

Financial Accounts be accepted:

Moved: Malcolm King

Seconded: Steve Sharp

All in favour

So carried



YARD REPORT:

- There has been a big change in the Yard with Stuart Hunton moving to Kerikeri, this has involved getting a new yard Manger in.
- A few of the long-term boats have been moved back into the water which has been great.
- Graham was thanked for his ongoing support in the yard.
- A trolley and cradle has had repairs, along with running costs on the tractor which is needing upgrading in the near future.
- Again, Covid showed its challenges, however both Mike and Rodger working hard to ensure procedures were put in place to allow members to work on the year at level 3.
- Pontoon will require more money thrown into it. – While we have had some great turn outs on the Working Bee's, the final stages will require financial costs to bring it all together.
- Mike commended the community spirit that has come together to help with the pontoons and getting the point it is in.

Questions:

A member asked about the situation around Venita Jean, which was a longstanding boat on the hard stand.

Mike explained the sale took place and was purchased back to the owner and has had progressive work on it take place to get it out of the hardstand and now owes no debt to the club.

Mark Lyes questioned damage to the cradle earlier in the year– further asking with the cradle taking 10 tonne and dolly taking 10 tonne how does this happen?

Mike acknowledged the weight of the boat was not disclosed, and the club has chosen to absorb the cost of the damage to the cradle. A meeting took place where both parties came to an understanding that both were at fault to some degree and a compromise was made.

Mark further acknowledged that there is another cradle sitting with bending to the cradle – Mike addressed that there had been no notification of this, however this will be being queried with the owner of the discussed boat (Roger Tweddell).



Keith has commented to say that he has a few ideas of how to correct this, with several members going to discussion around this. Mike has welcomed the ideas and suggested a yard meeting to be conducted to discuss this in detail.

HOUSE MANAGER REPORT:

- Not long before lockdown Michelle was appointed to manage the day to day operations on behalf of the committee, when there was no manger to run the clubhouse bar and kitchen. This was to be intended to be a temporary situation while the committee assessed and decided the direction we would take. Although the uncertainty of Covid has delayed this, this opportunity has enabled us to get a better perspective on how the house runs and what is required.
- Thanked the staff, for their patients and cooperation during Covid and health battles.
- Michelle said we have now a have a newly trained staff Duty Manager and staff skill level has progressed well, but it has been hindered by the covid stoppages.
- Acknowledgement that this is a club not a pub, and it therefore runs a little bit differently than a pub. It is a law requirement that a club license is restricted to members, their guests and those with reciprocal privileges. The work behind the scenes to manage and maintain our license is noted and also applying for special licenses for larger events where the community/public can be welcomed to.
- Thank you to the members for their patience around the changes in covid levels and covid restrictions that impact the operations of the club.
- Michelle encourages more members to support the committee and help with larger events which provides a large part of the income for the club.
- The Food Safety certificate was recently done, where we were granted an A grade rating which was required a large amount of work behind the scenes also to create and present the Food Control Plan required by council.

Mike requested a big thank you to Michelle for her hard work throughout the season.
(crowd applauded)

No questions.



COMMODORE'S REPORT:

Mike began by acknowledging the full-on year it has been working around Covid restrictions, starting the season with a quick move to level 3. He thanked everyone for their support throughout the season and highlighted successes.

- Fireworks were a hit once again, and with the hard work from of Darik and Andy once again.
- We then had our first fishing competition for the season, which was a great success followed by the Kids Christmas party, the adults Christmas Party and New Year's Eve.
- Kids fishing competition was successful with the extension of the wharf underway he is hoping to be able to get more kids involved with the additional space.
- The Ladies fishing competition that was a tremendous success with it all going ahead under level 2 restrictions which allowed only 100 people to participate and acknowledged the hard work from everyone who made that happen.
- The Open Comp was in April, went well, slow uptake but despite the bad weather it was a great success with new sponsors and participation.
- 50th Jubilee was a huge success and a privilege to see everyone come together to celebrate the anniversary and being able to get the flag pole up to commemorate this. Further thanking everyone who made that possible, Bones, Jason, Stu and Leonie her creative touch with the garden.
- Waterwise carried on with a lot of help from Riccard and Jane, and this is something that we look forward to continuing in the new season.
- New assets, from the new tank in the yard for washing boats, new picnic tables along with suppliers Coca Cola and Asahi donating more umbrellas.
- The wharf has had a lot of work on it throughout the year alongside the work on the wharf.
- Mike re-addressed the purpose of the club as a water activities club, and that is our key focus for the upcoming season.
- The council has been supportive and has donated the tank for the community.
- NZTA have identified the club as an effected party with the addition of the upcoming Penlink, which has allowed conversations on how this will affect the



club and future support needed to support the rippling effects of the Penlink being put in.

- Parking has been an issue and Mike encourages members to use the parking stickers on the cars.
- Memberships grew 375 members, with approx.50% not living in Stillwater.
- Thanked the Staff for their hard work

MATTERS ARISING FROM THE EXECUTIVE REPORT:

NIL

GENERAL BUSINESS:

- Proposed changes to the Constitution were put forward. (Appendix A attached)

Proposed changes to be accepted:

Moved: John Fisher
Seconded: Kevin Hawkins
All in favour
So carried

- Proposed increase of membership fees was put forward effective for the 22/23 season, of an increase of:
Family going from \$100.00 to \$125.00
Individual going from \$85.00 to \$100.00
Associate Going from \$50 to \$60

Proposed changes to be accepted:

Moved: Malcolm King
Seconded: Steve Sharp
All in favour
Against Mark Lyes and Sarah Lyes
So carried

Questions:

Leonie Jack asked if there was a potential option for after pay or an instalment option for those who are not able to pay their membership fees all at once.

Michelle has said that in the odd occasion there can be part payments or instalment options available on a case by case and that members are welcome to have a confidential conversation.



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Keith Maslen - asked if there could be a ceiling on the memberships put in place to help manage parking and club facilities. Mike agreed that this has been discussed and when and if we find that ceiling number that we reach then we would be able to potentially look at it further.

Russel Jones– further comment that being the council own the ramp and it is a public ramp you cannot control the amount of people using the ramp, so the ceiling would only impact the parking.

ELECTION OF OFFICERS:

We had a full board for nominations,

Commodore	Mike Dance
Vice Commodore	Steve Sharp
Secretary	Chevelle Munro
Treasurer	Michelle Charles
Committee	Roger Tweddell
Committee	Gareth Duncan
Committee	Malcolm King
Committee	Leon Vorster
Committee	Stephanie Claydon
Committee	Mick Rumsby
Committee	Gaylene Roundill
Committee	Thomas Evans

Committee be accepted as Nominated

Moved: Fiona Haylock
Seconded: Sarah Lyes
Votes – All agreed
So carried

Officers as voted are taken

New Committee members invited up to be introduced.

Questions:

No Questions



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AWARDS:

- Mike Kilmartin awarded to Chevelle Munro for all her hard work
- It was proposed Stu Hunton become a life member

Moved: Mike Dance

Seconded: Richard (guy who bought up the fact that we had to vote).

Votes – All agreed

So carried

- It was proposed Malcolm King become a life member

Moved: Steve Sharp

Seconded: Fiona Haylock

Votes – All agreed

So carried

- Pennants were handed to all committee members as a thank you for their hard work.

Meeting closed 3.33pm

Next meeting: 7 August 2022