

STILLWATER BOATING CLUB INC
Minutes of the Committee Meeting

Held Monday 18th May 2020 at Stillwater Boating Club premises

Meeting declared open: 6.40 pm

PRESENT:

Kelly Haliburton, Michelle Charles, James Pemberton, Mike Dance, Karen Boyle, Mark Penniall, Corinne Graydon, Stu Hunton, Gareth Duncan, Roger Tweddell, Malcolm King

APOLOGIES:

Gaynor Ruka

MEMBERS PRESENT:

Nil

VISITORS PRESENT:

None

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting read and accepted as a true and accurate record.

Moved: Gareth

Seconded: Michelle

Carried

MATTERS ARISING FROM PREVIOUS MINUTES:

- * Now have the digital image for beer label
- * Raft race next year is 21st March. Discussions on holding the 50th Anniversary of the Club the same weekend – maybe a formal function 4-7pm on the Saturday before raft race.
- * Further discussions re live-aboards as several dinghies still on the wharf. Agreed those concerned need to be full members not associate.
- * Letter sent to member re water – sent by email – no response yet. Check that email received.
- * Chimney sweep coming to club next Monday – H&S form to be presented
- * Water testing has been done.
- * Loft still not sorted – Mark to meet Michelle next Saturday to view re shelving
- * Not spoken to neighbours yet – boat has been covered over. Kelly to follow up
- * H&S plan re the re-opening to follow Covid website.
- * Barge moved
- * Cradles still there – communication ongoing with cradle owners.

INWARDS CORRESPONDENCE:

- * Correspondence re Covid 19 requirements. We have adhered to all they requested. We are treated as sports and recreation club. Hope to be able to re-open at Level 1. To be assessed when the rules are clarified and communicated.
- * Sign at carpark entrances removed as Council advised this was not in the correct place.
- * General website enquiries

Suggestion Box:

Nil – Club closed

OUTWARDS CORRESPONDENCE:

- * Council communication re Covid 19

TREASURER'S REPORT:

Cheque account	\$4,654.82	
Accelerator account	\$0.00	
Profit and Loss:	Total trading income	\$(-390)
	Cost of Sales	\$3574
	Profit – gross (loss)	\$(-3964)
	Profit – net (loss)	\$(-5294)

- * Food control planning renewal put on hold due to Covid – still able to operate.
- * Expenses relate to March invoices
- * Looking at putting prices up. Still many costs coming in during lockdown, eg. licence, insurance, power, etc. Financial committee to meet and implement increases, phase out RTD's.
- * Need to think about getting debts in, as many are still slow. James and Stu/Roger to follow up. May need to look at further action.
- * Michelle to ask staff to come down and do some work in clubrooms.....eg. get some pictures, trophies, etc back on the wall.

Financials Approved:

Moved: James

Seconded: Mike

Carried:

CLUB CAPTAIN'S REPORT:

- * Club not open so not a lot to report.
- * One staff member has resigned.
- * Michelle now has DM certificate

FISHING REPORT:

- * Nothing due to covid.

EVENTS COMMITTEE:

- * Nothing

YARD REPORT:

- * Gate stays locked at all times, everyone signing in and out. New code set up now to keep yard secure. Only those working on their boats know the code. All notified to contact Stu for access.

HEALTH AND SAFETY:

- * General monitoring only

BUILDINGS & INFRASTRUCTURE:

- * Water testing done for kitchen, also tested the bore – results not back yet.
Water filter people will be in soon
- * Cameras still to be cleaned
- * HDMI outside – Electrician has been contacted to install a box surround for this re salt air.

GENERAL BUSINESS:

- * Club Manager / Bar Manager Role – continue for another month – all agreed.
- * Bar and food prices to be adjusted.
- * Malcolm has cut down the old piles.
- * pontoons – Mal contacted Mark Lyes, who has all the bolts. Will arrange to get the pontoons down here then a working bee to install.
- * Grid all finished. Agreed cost to use will be \$20 paid in advance on booking.
Notice to be sent out.
- * AGM discussions to commence next meeting eg, amendments to Constitution, awards, Honorary Memberships etc.
- * People using the wharf and not paying for overnight stays. Discussions on how to recover the payments. Sign with Costs to go on the wharf or ramp area. Notice to go out advising how the grid and the wharf are to be used, and how to pay.
We ask that people be honest, and we rely on goodwill to keep YOUR club supported.
Costs for Grid use – pay in advance
Grid: \$20 member
\$40 non member
Overnight on jetty is pay as you go \$10/night, if not paid admin costs of \$30 will be added.
Drop off zone to be marked out on Jetty – 15min drop-off only.
Full schedule of costs as above

Moved: Mike

Second: James

Carried

Bad debtors – discussed and agreed any debt that is 2 months in arrears, to be brought to committee for discussion. Committee to decide if debtor to be blacklisted, and the term of the blacklist.

Moved: James

Second Mal

Carried.

Next meeting: Mon 15 June 2020 @ 6.30pm

Meeting closed: 9.15pm