



Stillwater Boating Club Inc

STILLWATER BOATING CLUB INC

Minutes of the Committee Meeting

Held Tuesday 18th APRIL 2023

at the Stillwater Boat Club

Meeting declared open: 6:40pm

PRESENT:

Steve Sharp (SS), Thomas Evans (TE), Michelle Charles (MC), Keith Maslen (KM), Mike Dance (MD), Izelle Toerien (IT), Warren Hedley (WH)

APOLOGIES:

Stephanie Clayden (SC), Arlis Borckelmans (AB), Adam Fielding (AF), Brendon Johnson (BJ)

MEMBERS PRESENT:

VISITORS PRESENT:

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting read and passed as accurate.

Moved: SS

Seconded: TE

Carried

MATTERS ARISING FROM PREVIOUS MINUTES:

- Roofer has check the kitchen roof leak. Flashing hasn't been sealed properly. Needs to be repaired.
- Short-list and interview potential chef candidates. Ongoing. Meeting on Wednesday 19 April. Michelle had a call from someone called Richard who is interested.
- Music licence application will be placed on hold until summer.
- Freezers with ice and bait for fishing idea put on hold for now.
- New till system will be installed and new cards issued. It will work from a bar code and the card doesn't need to be replaced. Members will have to use their card to get discounts from the bar.

INWARDS CORRESPONDENCE:

- Kevin sent an email about managing the wharf better. This was especially a problem over the long weekend.
 - o MD raised there are some members occupying the wharf more often than others.
 - o TE commented that all the boats on the wharf over the easter weekend had reason to be there.
 - o We do need to make a designated space for loading only. Make a few loading bay signs, paint a yellow border and limit to an hour.
- MD submitted the parking proposal to the council. He has a meeting with NZTA on the 27th April. SS will join him.



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SUGGESTION BOX:

- NONE

OUTWARDS CORRESPONDENCE:

- NONE

TREASURER'S REPORT (MC):

	Month	YTD
Cheque account	\$28,696	
Accelerator account	\$11,841	
Profit and Loss:		
Total trading income	\$28,584	\$292,807
Cost of Sales	\$23,951	\$224,695
Profit – gross (loss)	\$11,379	\$68,112
Profit – net (loss)	(\$6,730)	(\$10,830)

- Repairs on jetty and security cameras which is claimed under insurance.
- MC will get accurate figures from the accountants on monthly fees in order to compare IT rates to see if that could be a potential cost saving to the club.
- MC to make a list of subscriptions to make decisions on what to keep. A device can be bought for a minimal amount which could use free apps. SS and TE
- IT suggested a voucher system to be used for free drinks during events/working bees to ensure better control. All agreed.

Financials Approved: TE

Moved: WH

Carried

YARD REPORT (TE):

- Debtors need to be reviewed and chased up.
- Yard communication working well.
- Walk about to address safety issues to be addressed. SS, TE, WH
- The yard contracts need to be reviewed to make the yard fees storage fees after 3 months which should ramp up the rate considerably. TE
- If cradles are stored in the yard it should be charged for as well.
- SS to speak to Kevin Bell about cradle being in the yard. It needs to be removed.
- Working bee to be organised. SS, TE, WH

HEALTH AND SAFETY:

- Evacuation sign to be placed near toilets in the carpark. WH
- Evacuation plan to be found and put somewhere where it can be seen/known. WH

CLUB REPORT:

- New club captain has to be appointed. MD volunteered to be captain until AGM. All agreed.
- Malcolm King voiced his interest in joining the club committee. SS to speak to him.

EVENTS COMMITTEE:

- We need to organise some events for the winter.
- MC planning a quiz for 27 May.
- WH will talk to Gail about joining the events committee.



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FISHING COMMITTEE (MD):

- Open fishing comp 29 April, open to non-members. So far 39 early bird sales.

WATERWISE:

- We can advertise for parents to do the instructor course during the third term ready for the next season.

GENERAL BUSINESS

- There was an incident on the 2nd of April after Sunday Sounds. Lee was issued a blue notice and he resigned from the committee. A disciplinary hearing was held on 17 April 2023. He was banned from the club for 6 months including the blue notice, after which a probationary membership for 3 months will apply. If anything after that happens, he will be banned for life. He can still use the jetty and the boat yard. Appreciation for his hard work in the past was acknowledged.
- TE suggested getting some merchandise we could sell and rounding up the things we have to sell.

Next Meeting: Monday the 15th of May 2023 @ 6:30pm

Location: Boat Club

Meeting Closed: 8:20 pm

1. Kitchen roof leak to be repaired. Ongoing.	TE
2. Short-list and interview potential chef candidates. Ongoing. Meeting to be held 19/4.	BJ
3. Suggestion to track cradles on a spreadsheet, keeping tabs on which cradles are being used and will be available.	TE
4. MD suggested dogs allowed outside, but not on deck. Dogs in club area should be on lead. TE will arrange a sign.	TE
5. Wharf – we need to make a designated space for loading only. Make a few loading bay signs, paint a yellow border/tape and limit to an hour.	SS
6. MC will get accurate figures from the accountants on monthly fees in order to compare IT rates to see if that could be a potential cost saving to the club.	MC
7. MC to make a list of subscriptions to make decisions on what to keep.	MC, SS, TE
8. Debtors need to be reviewed and chased up.	
9. Walk about to address safety issues to be addressed.	SS, TE, WH
10. The yard contracts need to be reviewed to make the yard fees storage fees after 3 months which should ramp up the rate considerably.	TE
11. If cradles are stored in the yard it should be charged for as well.	TE
12. SS to speak to Kevin Bell about cradle being in the yard. It needs to be removed.	SS
13. Working bee to be organised.	SS, TE, WH
14. Evacuation sign to be placed near toilets in the carpark.	WH
15. Evacuation plan to be found and put somewhere where it can be seen/known. WH	WH
16. Malcolm King voiced his interest in joining the club committee. SS to speak to him.	SS
17. WH will talk to Gail about joining the events committee.	WH
18. We can advertise for parents to do the instructor course during the third term ready for the next season.	TE IT
19. TE suggested getting some merchandise we could sell and rounding up the things we have to sell.	TE
Put on hold	
- Club needs to obtain a music licence. Wait until summer.	MC