

# MEETING MINUTES

## STILLWATER BOATING CLUB COMMITTEE

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Date:	April 28 <sup>th</sup> 2025
Time:	18:32 pm
Location	Stillwater Boat Club

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### IN ATTENDANCE:

Thomas Evans (TE), Fiona Haylock (FH), Gordon Welch (GW), Steve Sharp (SS), Stephanie Clayden (SC), Simon Llewellyn (SL), Arlis Borckelmans (AB), Kevin Rochefort-Rennie (KR)

### APOLOGIES:

Malcolm King (MK), Ryan Barnett (RB), Warren Hedley (WH)

### MEMBERS & VISITORS:

Aaron Fitness (AF)

### APPROVAL OF MINUTES:

The minutes were read from the March meeting and approved.  
Moved: SS, Seconded: GW, Carried.

### MATTERS ARISING FROM PREVIOUS MINUTES:

- Nil

### INWARDS/OUTWARDS CORRESPONDENCE:

- Nothing In the suggestion box

### SUB COMMITTEE REPORTS:

#### Financial Sub-Committee Report

There has been a positive upturn in the Club profitability for March. With a profit of \$5306 compared to a loss of \$2793 the previous month, this can be attributed to the hardstand filling up again and several successful events at the Club House. Future bookings indicate the boat

yard will continue to operate profitably during the remainder of the financial year, the Club House is expected to operate at break-even until next spring.

We have now completed the automated connection of the till to the Xero accounting system, this has improved timeliness and clarity. During next month we will take further steps to improve the quality of the monthly P&L so we have a more complete understanding of the relative profitability of the yard and bar. For example, we have noted in recent accounts the overheads required to keep the club running (insurance, power, rubbish collection etc.) are continuing to rise rapidly and this will need to be addressed at some point.

Net Profit (Loss) Club House	\$ (1329.46)
Net Profit (Loss) H/Stand &Yard	\$ 4980.06
Memberships	\$ 1603.84
Net Profit (Loss) Summary	\$ 5306.65

Bank Accounts as of 28th February 2025

Society Cash	\$ 24542.94
Accelerator Savings	\$ 42251.94
Total Reserves	\$ 66794.88

Financials Approved: Moved: SL, Seconded: SS, Carried.

Work In Progress

- Re-evaluate yard pricing and rules
- Review our asset depreciation strategy and develop a sustainable costing mode

### **Building & Facilities Sub-Committee Report**

Meeting held last week by subcommittee. Discussed & continuing to be investigated to extend bar. Discussion had with Asahi regarding bar taps and changing the set up. Waterproofing/insulation underneath the floor and internal carpet floor tiles being looked at.

Yard Manager Report:

- Boat in yard still awaiting being put back in the water as supposed to be back in by the end of this month. Awaiting the correct equipment to be available to have boat put back in the water. Reply being made by TE.
- Sumps in the yard, we are still awaiting lease agreements. They require clearing.
- Price obtained for checkerboard plates, all in favour for replacement.

Work In Progress:

- Cleats to be replaced on the jetty.
- Installing of gate on Jetty is being investigated for security and trespass concerns from members. – on hold for now.
- Replacement of the boards on the gangway with checkerboard plate as the current solution is not fit for purpose.
- Update pricing on Ramp Notice board – old board to be removed.
- Repairs to the roof of the dry shelter, currently empty. Can be completed this week.
- Generator to be fixed.

Club House report:

- Report was not available this month as the bar manager did not attend the meeting

Work In Progress:

- Overall plan for the maintenance and upgrades to all club facilities, including:
  - Working bees
  - Painting the clubhouse
  - Deck Quote
  - Upgrades to the inside
- Removing of excess freezers
- Looking into option to advertise club activities on the TV screens
- Working bee to start underfloor insulation – Saturday 17<sup>th</sup> May.

### **Health & Safety:**

#### **Work In Progress:**

- Looking into the pricing for a new Defib, also looking at moving the location for easier access. GW to look at grant for replacement cost.

### **Fishing Sub-Committee Report:**

- Ladies Fishing competition went well. 47 entries, a lot of later entries.
- Stillwater Open coming up on the 10<sup>th</sup> May. Good donations towards this competition – On Shore Marine, Ports of Auckland & fishing direct.

### **Event Sub-Committee Report:**

- Continue to focus on basic events & sports at the club.
- Karaoke on Friday night went very well.
- Mother's Day Hamper on sale.

### **Club Captain:**

- Request for fish measure and bait board on the wharf – (SL) to speak with AF
- Requested Lip Scale for outside.
- Need someone to pick up doing the meat raffles on a Friday evening. Split the raffles one before and after bar draw.
- Bar draw suggestion of flexible draw time – Bar draw now drawn between 6.45-7.30pm.

## **GENERAL BUSINESS:**

**Constitution Working Group:** Discussions between the committee and external group is ongoing. Meet on 14<sup>th</sup> April, and updated document, this will be brought back to committee, then distributed to members. The idea is to then to have some open sessions for members followed by an SGM late June, early July.

**Website:** The development of the new website continues. Information architecture has been defined, and we're working on the current build and the first concepts. We're also working on content loading and imagery.

**IT:** Review of the IT infrastructure at the club and the associated costs is ongoing. Look to make these meeting online if possible

**Council:** Ongoing discussions with the council, looking at the various lease agreements.

**Recruitment:** JD and process has been scoped and presented to the committee for review. We have had the job advertised for 2 weeks. Interviews have begun to be conducted this week. These will be shortlisted to 2-3 candidates who will then have a meet and greet

arranged with the committee, to then move forward from there to look at appointment of the position.

**Marina Development:** No movement of this project since Letter of intent (LOI).

**Funding:** Hibiscus & Bays Facilities Grant Round now closed. We have applied for \$15,300 for painting of the clubhouse and decision will be made by 25<sup>th</sup> May 2025.

### **NEXT MEETING:**

Next meeting will be held on the 19<sup>th</sup> of May 2025

Motion to adjourn was made at 8.11 p.m. and was passed unanimously.