

STILLWATER BOATING CLUB INC
Minutes of the Committee Meeting

Held Tuesday 6 June 2018

Meeting declared open: 7.15pm

PRESENT:

Jason Sager, Michelle Charles, James Pemberton, Karen Boyle, Stuart Hunton, Roger Tweddell, Gareth Duncan

APOLOGIES:

Craig Lowden

MEMBERS PRESENT:

Nil

VISITORS PRESENT:

Geoff

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting read and accepted as a true and accurate record.

Moved: Stu Hunton

Seconded: Gareth Duncan

Carried

MATTERS ARISING FROM PREVIOUS MINUTES:

- * Action List – not discussed.
- * No other matters arising.

INWARDS CORRESPONDENCE:

- * Complaint received from member regarding behaviour towards them by another member. Committee discussed and will respond in writing to both parties. Respondent to be spoken to by Commodore and if required, asked to attend a special committee meeting to discuss further.
- * Club Captain has had communication with Coca Cola re the post mix and a Credit Application form now completed. Also South Pacific Studios re filming, and NZ Filter Warehouse regarding filters.

Suggestion Box:

- Jess West – hooks in ladies toilets for bags/jackets etc. Craig will arrange this.
- Hilton Markwick – would like the committee to consider changing the name of the Malthouse Fishing Competition to the Christine Black Memorial. Discussions held and suggestions that possibly one of the other regular

Stillwater Fishing Competitions might be more appropriate - maybe the Stillwater Ladies Fishing Competition to include a new category with a Trophy in Christine's name. Further discussions to take place with next Fishing Committee and next Committee

- Band has put a card in the suggestion box – Toucan.

OUTWARDS CORRESPONDENCE:

* Nil

TREASURER'S REPORT:

Cheque account	\$12,747.52	
Accelerator account	\$40,267.98	
Profit and Loss:	Total trading income	\$31,081.89
	Cost of Sales	\$26,797.59
	Profit - gross	\$4,284.30
	Profit – net	\$502.40

- * One particular hardstand bill is over \$2k again, so needs to pay now. A couple of other members are up over \$1k. Communication to be followed up with those members to provide deposit confirmations of all payments made if disputing the balance.
- * Dinghy locker payments are not being paid up front. Agreed to take a harder approach and contact all outstanding debtors that their access will no longer be available and dinghy will be removed.
- * P&L year to date is well above last year, so still doing well.
- .

CLUB CAPTAIN'S REPORT:

- * Coca Cola have agreed to install post mix for free. Now have a price list to purchase all supplies from them. Account application form has been completed and submitted to Coca Cola
- * New prices through from Independent, and a comparison to be done. They will help us out with a promotion
- * Discussions about getting an ice machine.....James to investigate a sponsored one from suppliers.
- * New water filters will be in this week.....for both water supplies.
- * CCTV all installed now, and agreed to have them come in for maintenance 6 mthly.
- * Sth Pacific Studios want to come Thursday 28th June....finish about 6.30ish. Agreed that should be fine as not usually too busy on a Thursday.

FISHING REPORT:

- * Fishing Open went well, all seemed happy and keen to do more.
- * Possibly a future sponsorship from Evinrude.

YARD REPORT:

- * Fixed roller door.
- * Additional drainage put in.
- * 1 cradle finished, but one more to upgrade - about \$860 to fix.
- * Few more boats to come up, but fairly quiet at the moment.
- * Suggested to give each cradle a unique identification, so we can clearly track all maintenance done on each.
- * Stu/Michelle have started addressing the signage.

HEALTH AND SAFETY:

- * New policy now fully in place. All required to take ownership of certain sections, and ensure completed ASAP, ideally before AGM.
- * Fire Evacuation scheme – Jason to check with Hilton
- * H&S Induction paperwork to be prepared and given to Stu for all visitors to sign.

GENERAL BUSINESS:

- * Discussions held regarding email addresses, and communication between committee members, both current and future. Likely just continue with the existing admin and secretary addresses, and rely on those receiving the emails to ensure forwarding on if required.
- * Discussions regarding an honorarium fee to Michelle as now doing 20-30 hours per week including Treasurer role. This has been in place in the past for various roles.
All agreed.
- * Membership renewals to go out 1st July 2018.
- * AGM will be first Sunday in August – 5th August 2018.
- * Rugby games to be viewed at the club, possibly another screen to be put on the deck, maybe in the smoking area near the dart board. When not being used outside, it can go on the wall above the fireplace for photo scrolls, advertising, etc, etc.
- * Suggested that the main club number is set up with options to divert calls to various points of interest – ie. Bar/kitchen, Yard Manager, Treasurer, Commodore etc, etc. Then the step down numbers are changed as required when committee/personnel change. Also get some generic business cards printed that can be handed out by all of us as needed to. Those have the main number, and the main email addresses, i.e. all cards will be the same. James to look into options and pricing.
- * Bullying brought up.....comments being passed, complaints etc and advised we need to put a stop to the chatter and advise to put comments in suggestion box, as opposed to gossip/chatter.

- * Email sent to the neighbouring property, 1st June advising there will no longer be access through boatyard. On 20th June access will be closed off. Surveyor coming in to define the boundary, then structures to be put in place
- * Letter to be sent to member advising that cradle has been identified as condemned as is rotten. The boat must be removed, as this is not up to our Health and Safety regulations.
- * Deb Thearle wants some ideas for dates for next years raft race. Can't do this until the new committee is appointed. Michelle to advise.
- * Michelle suggested option of utilising the dry shelter facilities in the quiet time. Good facility that could be utilised. Would be a great venue but might be difficult to have a time when it's empty, and might be too noisy.
- * Discussed that membership cards should be sighted if person not recognised, and if not members they must sign the visitors book. Bar staff to be asked to ensure this process is followed.
- * Karen advised she had received comments from a couple of different members that the cleanliness of the club in general could be improved. Suggested perhaps we follow up where Christine got to as she was planning to employ the services of a cleaner. James to discuss with Jess.

Next meeting: Tuesday 10th July @ 7pm
Meeting closed: 9.20 pm