

STILLWATER BOATING CLUB INC

Minutes of the Committee Meeting

Held Tuesday 10 October 2017

Meeting declared open: 7.00pm

PRESENT:

Christine Black, Jason Sager, Corinne Graydon, Michelle Charles, James Pemberton, Karen Boyle, Darren Day, Stuart Hunton, Gary Lane, Gareth Duncan, Craig Lowden

APOLOGIES:

Nil

MEMBERS PRESENT:

Jess Bird

VISITORS PRESENT:

Nil

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting have been read and accepted as a true and accurate record.

Moved: Gary

Seconded: Gareth

Carried

MATTERS ARISING FROM PREVIOUS MINUTES:

- * Secretary to email Roger Tweddell to advise of next meeting.
- * To ensure safety for all in the yard when not manned, the gates must be closed and remain closed – hours 9pm to 7am. Discussions held relating to upcoming meeting with neighbours regarding access to their property via the boat yard. Suggestions included getting a disclosure notice signed; drawing up an agreement at conclusion of meeting and breach of any conditions could waiver access rights. Driving speed through the yard is to be kept to a max of 5km. An electric car that currently uses the access is extremely quite and cannot be heard.
- * Notices need to be put up on the gates referring to H&S etc.
- * Full updated H&S document to be prepared.
- * Key back from suggestion box now but not needed

- * JS will sort firewood over summer months

INWARDS CORRESPONDENCE:

- * Response from Amber Roberts – wants to know the details of “Security and Safety reasons” and happy to arrange a time to meet once they understand this.
- * Confirmation received from Alex and Olivia from South Seas Film & Television - re filming. This date has now changed to Wednesday 18th October 7.00am-5.00pm – however they will only have 3-4 cars. All agreed to go ahead.

Suggestion Box:

- * Adrienne – Notice on wharf advising “overnight stay sign on the jetty for \$10 / night” has lost the “1”. Jason will fix that up.
- * Davina’s number is still on the whiteboard on the stairs up to deck. Gary to sort that out.
- * Nails popping up on the back deck. Jason will get that fixed.
- * “No Wake” sign to be put up on the wharf – Jason.
- * Jason will paint the ceilings for the memorial stars.
- * Dart board set up to be sorted – Craig will do the building work. Dart board to be chosen from a few that are available.
- * Shot measures – Jess to send details to Karen and Karen to collect from Southern Hospitality.

OUTWARDS CORRESPONDENCE:

- * Email to Amber Roberts to schedule a meeting – suggested 30th October 2017
- * Email to Alex re Filming

TREASURER’S REPORT:

Cheque account	\$19,600	
Accelerator account	\$20,224	
Profit and Loss:	Total trading income	\$34,943.50
	Cost of Sales	\$19,172.00
	Profit - gross	\$15,771.00
	Profit – net	\$11,701.00

Good response from the commodore special.

CLUB CAPTAIN'S REPORT:

- * Membership up to 214 plus 5 new to approve
- * Run commodores special through until next meeting.

FISHING REPORT:

- * Bounty of the Sea – starts 6am Saturday ends 12pm Sunday. Sales have picked up a bit more now.
Corinne asked all to talk about this to friends neighbours etc get the word out. This is not just a fishing competition – promote the auction as well. Lots of spot prizes for those with tickets.
Provided they have their ticket and have paid, people can enter fish caught even if purchased a ticket on the day.
- * Raffles to be set up and run by Darren, Gary & Gareth
- * Fritters all sorted and people coming with prepared batter and will cook these for us.
- * Sausage sizzle – Christine will sort this and has a few people available to help.
- * Winter warm up went well. Any rods not wanted, please hand back to Corinne to be added back to the stock.

YARD REPORT:

- * Going well – a lot of turnover in boats.
- * One issue where a truck rolled forward, hitting another car and damaging someone's boat.
- * Proposed to dig up the corner past the container and get this area concreted. A digger has been offered for \$30/hr and have received an estimate of \$3,000 plus GST to concrete. This will allow more space for 2 more boats. There will also be some drainage work required. An estimate of \$5,000 all up. Stu to finalise the pricing.
If passed by the committee, the aim is to get this finished by the end of November.
- * Discussions held regarding the pontoon. Stu will get a price from Mick for digging this out. Hamish has work coming up at the camp and it would be ideal to have ours done at the same time. Consent has been issued so need decide if going to get the pontoons put in. Need to view the existing consent and plans at next meeting.

- * Discussions regarding overnight stays on the jetty. Some staying too long and not allowing others the space to come and go. Further discussion to be held and follow up with decisions next meeting.
- * Stu to arrange to get the old fridge removed as scrap.
- * Need a long rope to attach to the life ring on the wharf. Jason to sort that out.
- * Stu to get prices for Acroprops to stop boats from slipping/falling on cradles and to stabilise the boat while in the cradle.
- * Stu asked to have a working bee in the yard. Decided to discuss further at the next meeting and agree on a date then.
- * Stu needs new wheels for the trolley that pulls the boat out and a new jack has been purchased. Jason to get the wheels replaced. Just a maintenance issue.

HEALTH AND SAFETY:

- * Discussions held regarding documented final H&S policy, and ensuring this is readily available.
Karen to get pricing for a new policy.
- * Jason to follow up with Darik/Grant as to what we already have.

DISCIPLINARY COMMITTEE:

Meeting held Monday 2nd October 2017 re Greg Elliott

Findings:

Greg Elliot is to be permanently banned from the club and grounds and any future membership application to be declined, and current membership, if applicable, to be rescinded.

This is the recommendations the Disciplinary Committee has put to the Committee.

Following submission of findings to the Committee, a letter is to be sent to Greg Elliot confirming the bluey and the term. Also noting, that in light of his blatant disregard of the conditions of the Good Behaviour bond issued in April 2017, any future membership applications will never be welcomed, or approved by Committee.

Further recommendations to the committee:

Recommend by the disciplinary committee that the Licensee, or Commodore, or Vice Commodore, issue the bluey's in future. This is with a view to protecting Jess from any possible retaliation, as she is often at the club alone, after hours.

Note for all committee members – the Vehicle Greg drove was a Silver and Green Mitsubishi Triton Regn KRS500 – black ragtop on back.

GENERAL BUSINESS:

- * James followed up re Club NZ and NZ sport fishing council. Discussions held about the 2 different options. Cost is \$11/head for sports fishing club and \$3/head for Clubs NZ. Based on individuals, not just memberships ie. Some families are 5 or 6 people. Est. \$500 to become member of club NZ member, then also look at the option to set up a club within SWBC and join the sports fishing club. All to study docs and discuss further at next meeting.
- * Club hire fees – discussed the need to have agreed rates and conditions. Follow up at next meeting and ensure the outcome is documented. Variables identified for eg. is there a bond; does the hirer cover the costs of bar staff; etc?
- * New camp owners have contributed \$500 and requested it be towards Waterwise. All agreed should be kept separate from the BoS fundraising.
- * Jess advised that the Camp have asked if we are prepared to offer the backpackers a deal – eg. Burgers, fries and a beer for \$10. All agreed a great idea. Suggested they check in on Facebook when visiting the Club.
- * Discussions held about the lighting out in the carpark and boat ramp area. Electrician is scheduled to come back so can be addressed then. Discuss further and possibly look into adding or changing the lighting at the working bee in November.
- * Kawau coming up – Stu's mum is happy to help with food prep etc. Corinne also requested assistance with cooking etc on Saturday night and Sunday morning.
- * Jess gave an updated re Food grading. Report through today and we have an A grade. However a few corrective actions to be completed by 7th December. Some of these actions required by the club:
 - Insect zapper needs to be moved from it's current location – possibly just swapped to the other side of the kitchen. Jess to approach Andy Manu.
 - Water. There is a specific programme to follow as we're not on town supply. Needs to be maintained and tested annually. James to arrange for water testing.Next inspection will be in 12 months time, but if a good grade we can go 18 monthly inspections.
- * Jess advised we have had an issue with the fridges – silver one not as cold as it says it is. If it can't be fixed, James has a contact for that.

- * Corinne pointed out the congestion along Duck Creek Rd during summer time with boat trailers etc. Suggested we all need to take photos if we see congestion there, so we can build a file to send to council to try and get them to work on the paper road.
- * Jason suggested we should update the security of the club. Decided to review the alarm codes and perhaps start with a fresh new list. Christine to arrange this.
- * Michelle advised the website is now completed. All interactive pages are now up and running, all forms are available there etc. Darren suggested the sponsors logos listed on the SWBC website are linked to THEIR website if not already and then suggest those sponsors add the SWBC logo to their site as well.

Next meeting: Tuesday 14th November 2017 @ 7.00pm

Meeting closed: 9.20pm