

STILLWATER BOATING CLUB INC

Minutes of the Committee Meeting

Held Tuesday 13 February 2018

Meeting declared open: 7.00pm
Meeting ended: 8.58pm and arranged to reconvene Monday 19th Feb
due to extended time taken with Meghan Cook

PRESENT:

Jason Sager, Corinne Graydon, Michelle Charles, James Pemberton, Karen Boyle, Darren Day, Stuart Hunton, Gary Lane, Gareth Duncan, Craig Lowden

APOLOGIES:

Christine Black
Roger Tweddell

MEMBERS PRESENT:

Jessica Lowden

VISITORS PRESENT:

Meghan Cook from Alcohol Harm Prevention Unit at North Shore

Monday 19th Feb:

Meeting declared open: 7.08pm
Meeting ended: 9.00pm

PRESENT:

Jason Sager, Michelle Charles, James Pemberton, Karen Boyle, Darren Day, Stuart Hunton, Gary Lane, Gareth Duncan, Craig Lowden, Roger Tweddell

APOLOGIES:

Christine Black
Corinne Graydon

MEMBERS PRESENT:

Jessica Lowden

VISITORS PRESENT:

Nil

MINUTES OF THE PREVIOUS MEETING:

The minutes of the previous meeting (19 December) read and accepted as a true and accurate record.

Moved: CG

Seconded: SH

Carried

MATTERS ARISING FROM PREVIOUS MINUTES:

* NIL

INWARDS CORRESPONDENCE:

- * Card from Mary Roberts & Family in thanks for all done for Ernie's funeral
- * Email from Mark Sievers thanking all involved for a wonderful day at Kids Fishing Competition.
- * Letter from RC Parsons requesting we look into installing an outdoor, fresh water shower for bathers and swimmers to use. Jason will discuss directly with Mr Parsons and also address the use of our car park etc.

Suggestion Box:

- Jess – change table requested and quote from Chesters submitted. All agreed and best location is disabled toilet
- Gary – light above dart board – to follow up
- Pete Rynne – marquees not being put away after private events/functions so maybe a bond to ensure all packed up and returned to container....\$100 per marquee. All agreed

OUTWARDS CORRESPONDENCE:

* NIL

TREASURER'S REPORT:

Cheque account	\$23,156.86	
Accelerator account	\$40,254.74	
Profit and Loss:	December 2017	
	Total trading income	\$44,513.08
	Cost of Sales	\$33,077.85
	Profit - gross	\$11,435.23
	Profit – net	\$4,962.00
Profit and Loss:	January 2018	
	Total trading income	\$46,479.63
	Cost of Sales	\$27,760.70
	Profit - gross	\$18,718.93
	Profit – net	\$14,197.45

- * Figures appear to be a little down but that's due to the stock take figures not being included in those figures, but overall added together it's not too bad.
- * Commodore's special - no joining fee has now finished.

- * Comparing years we are doing very well.
- * Geoff – accountant expressed an interest in attending some of the meetings. No additional cost for him to attend the meetings. All agreed he is welcome to attend in future. MC will advise him and notify of date each month.

CLUB CAPTAIN'S REPORT:

- * Jason - plumber looked at the water tank pipes etc and we were advised it all needs a tidy up and all the tanks should be hooked up. Estimated \$1,000 to sort it all out. James to discuss further with Plumber – all agreed the estimate is OK.
- * Water Bore is a bit of a mess. Ideally need the bore to top up the tank on a timed basis. James to follow up with Council

FISHING REPORT:

- * Kids comp went off well.
- * Ladies comp postponed to 24th February – if weather is still no good we will hold in the river or if still not OK will go ahead with the draws etc. Refunds are fine if people can't attend the 24th.
- * Fishing committee would like an update on where fishing financials are. Michelle to follow up

YARD REPORT:

- * Purchased extra fencing – for a very good deal
- * Discussions held regarding member been in yard for a long time. Jason/James to check what needs to be actioned regarding long term stays.
- * Getting signs sorted – Stu to work out what signs are needed – some suggestions were 'No Wake Zone', 'No overnight stays'
Still a sign that has Davina's details – needs to be updated
Michelle to go through the last email regarding signage, to discuss further.
- * Further discussions held about marking the parking areas/no parking areas etc to allow boats ease of turning etc. Possibly do this during a working bee.

HEALTH AND SAFETY:

- * New Health and Safety Policy is underway – WIP updating all paperwork etc, but policy in place.
- * Meeting scheduled for Tuesday 27th Feb at 7.00pm with Jason, Corinne, Karen and Stu.

GENERAL BUSINESS:

- * Jason advised he has spoken with James Pemberton regarding stepping into the Club Captain role through until the next AGM. Committee offered to comment or discuss. Discussions held regarding specific duties that are currently carried out by other committee members and advised this would remain as it is. Agreed to go ahead.
- * Chiller unit required similar to that hired for Bounty of the Seas – would be useful to have something permanent. All thought it would be a good idea – James will look at what options are available.
- * Club NZ – associated membership is the preference at a cost \$500 pa – James to sort it out
- * Disciplinary Committee – an issue was raised where a specific meeting did not specifically invite all parties to attend to discuss all sides. JS advised the committee's decision would be final in that instance, however a meeting would be held with the Disciplinary committee to discuss future arrangements.
- * Discussions held about installing a shower either in the disabled toilet or possibly only need cold wash area, possible an outside shower.
- * The club and surrounding area will be blessed after a body was brought to the club grounds by police.
- * A set of oars will be available at the club – likely near the defibrillator for emergencies. Also a set of paddles will be installed at the end of the wharf.
- * Further discussions held around water safety for members accessing water/boats after being at the club.
- * Extensions on deck regarding the smoking area compliance/space.....follow up next meeting as Corinne was dealing with this.
- * Discussions held regarding the walkers that are now visiting the club frequently. Jess to follow up with regard to specific membership required if at all. A Logbook for day memberships can be set up and Jason to approve these.
- * Joining fee waiver finished now. Discussions held regarding the joining fee being too expensive. Proposed to change this to \$75 – agreed.
- * Mention of non-members visiting the club on a regular basis. Suggested these people are approached to suggest becoming a member. If not a reminder to all that these visitors must be signed in by member.
- * Water filters in Tractor shed for yard and wharf – need to be changed.

- * Cables running for power to end of wharf. There is a problem with these and needs to be checked and repaired.
- * Hireage fees for functions was discussed. Suggested \$100 to cover cleaning and a temporary licence if required. A Bond also required and to be returned if no damage. Also individual costs for hiring gazebos, chairs etc. Agreed \$100 hire and \$100 bond (refundable if no damage). Charges to hirer to repair any damages. Marquees no hire fee but a \$100 bond to be refunded when all packed up and put back in container – this also includes chairs, tables etc.
- * Limited parking on busy nights and discussions held regarding the cars that are parked here permanently. Appears to be up to 4 cars parked here most of the time. It was suggested we charge a weekly fee to have them parked here the whole time. Arrange to get signage to indicate 'No 24/7 permanent parking'.
- * Waterwise – additional help is required for the few remaining weeks of Waterwise regarding rescue boats. James and another member are prepared to loan their boats. There is a motor at another member's place that can be used. Several boats/outboards available. Gareth and/or the parents are able to drive the boats. * Waterwise – Izelle needs more help with rescue boats. Izelle to contact Stu regarding the shelving etc that is required in the container.
- * Suggestion put forward about operating a courtesy van when the club is holding big events. Also suggested advertising Uber/Dial a Driver details.
- * Discussion held regarding the missing January and shorter December meetings. Perhaps this is too long and a meeting may be required late January going forward.
- * Accountant coming to next meeting in March.
- * Meghan from NZ Police – Alcohol Harm reduction team. Attended this meeting and offered material and advice for the club. They recognised we have a nice friendly club and members.
- * Concerns about members intoxicated and safety around water. Discussed options about life jackets and safety measures. Letter(s) to be prepared to document requirements and consequences. Jess to issue as required.
- * Suggested that a committee member should be attending Raft Race meetings to ensure all suggestions pertaining to the club and grounds are discussed with the committee.

Next meeting: Tuesday 13th March @ 7.00pm

Meetings closed: 8.58pm
9.00pm

